

# Finance and Resources Committee

10.00am, Tuesday, 23 January 2018

## Contract for Dementia Post Diagnostic Support Service

Item number 8.8  
Report number  
Executive/routine  
Wards  
Council Commitments: 40

### Executive Summary

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The report seeks approval to appoint Alzheimer Scotland – Action on Dementia to provide a Post Diagnostic Support Service for people newly diagnosed with dementia for an initial 3-year period, with the option to extend annually for a further 2 years. This follows a competitive tender process. The cost of the service is £224,500 per annum, with a total contract value of £1,122,500.

## Contract for Dementia Post Diagnostic Support Service

### 1. Recommendations

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- 1.1 It is recommended that Finance and Resources Committee approves the award of contract to Alzheimer Scotland – Action on Dementia from 1 April 2018 to 31 March 2021, with annual options to extend for two further years. The total contract value (including extension options) is £1,122,500.

### 2. Background

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- 2.1 It is estimated around 8,153 people are living with a dementia diagnosis in Edinburgh, including 299 people under the age of 65 years. This is expected to rise to 9,765 by 2025 and to 12,944 by 2035.
- 2.2 The Edinburgh Dementia Post Diagnostic Support Service provides support for people newly diagnosed at an early stage of dementia. This is based on Alzheimer Scotland's 5 Pillars Model of Support. The service is locality-based and provides one-to-one support for up to 1 year for around 300 people at any time.
- 2.3 The service has been co-produced between the Edinburgh Health and Social Care Partnership and Alzheimer Scotland since it started in 2013.
- 2.4 Dementia post-diagnostic support continues to be a key priority area in Scotland's third National Dementia Strategy 2017-2020 and is subject to a Scottish Government Local Delivery Plan (LDP) target to monitor delivery.
- 2.5 The Edinburgh Integration Joint Board (IJB) has set out its commitment to dementia post-diagnostic support in its Strategic Plan, Action 23, Improving Support for People with Dementia, and in its Directions (no. 5).
- 2.6 On 22 September 2017, the IJB agreed baseline funding over five years, from April 2018 to March 2023, for dementia post-diagnostic support delivery in Edinburgh.

### 3. Main report

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- 3.1 A new service specification was developed through the review and procurement process, to meet the needs of people requiring dementia post-diagnostic support in Edinburgh.

- 3.2 A Contract Notice was published on Public Contracts Scotland and the Official Journal of the European Union on 23 October 2017.
- 3.3 Seven organisations noted interest and one bid was received from the incumbent provider Alzheimer Scotland – Action on Dementia. The existing contract with this organisation will expire on 31 March 2018. The new contract will run from 1 April 2018 to 31 March 2021, with the option to extend annually for a further two years. The total contract value is £1,122,500, including the optional extension period.
- 3.4 The bid was evaluated on the basis of 70% quality 30% price by officers from the Edinburgh Health and Social Care Partnership. This ratio reflects the importance of quality in the delivery of services to people with highly complex needs.
- 3.5 The quality score for the written submission was 82.35%.

#### **4. Financial impact**

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- 4.1 The total contract value (including extension options) is £1,122,500.
- 4.2 The financial submission was within budget and demonstrated a saving on the budget of £41,255 for the total contract value.
- 4.3 The costs associated with procuring this contract are estimated to be up to £10,000.

#### **5. Risk, policy, compliance and governance impact**

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- 5.1 The delivery of this contract will ensure the Edinburgh Health and Social Care Partnership complies with the Scottish Government Local Delivery Plan target to monitor post-diagnostic support.
- 5.2 The contract process has complied with procurement regulations and the Council's Contract Standing Orders.

#### **6. Equalities impact**

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- 6.1 An Equalities Impact Risk Assessment has been completed for this service.

#### **7. Sustainability impact**

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- 7.1 A Sustainability, Adaptation and Mitigation assessment has been carried out. It has been assessed that there are no impacts on carbon, adaptation to climate change and sustainable development arising directly from this report.
- 7.2 Community benefits achieved as part of this contract are:

- provision of the Living Memories Dementia Café in Ocean Terminal offering a dementia-friendly place for people with dementia, their partners, families and friends to meet up for a chat and a coffee
- raising awareness of post-diagnostic support, sharing knowledge and experience with a wide range of groups – this includes delivery of regular presentations and talks to Edinburgh Health and Social Care Partnership staff, Local Opportunities for Older People (LOOPS) events, carers' cafés and other day services; and
- provision of support to Edinburgh's 'Dementia Friendly City' Campaign through advice, knowledge building and networking.

## 8. Consultation and engagement

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- 8.1 A Post Diagnostic Support Service review was completed in April 2017, which included consultation with staff, people living with a dementia diagnosis and unpaid carers.
- 8.2 The consultation was conducted using a targeted approach to gather the views of people living with a dementia diagnosis and unpaid carers. 41 people with a dementia diagnosis and 38 unpaid carers participated. Evidence was gathered through 2 focus groups; a review of semi-structured questionnaires routinely sent to service users and carers by the incumbent provider; and questionnaires returned from carers through a carer organisation.
- 8.3 28 staff responded either through face-to-face meetings or by providing a written response. There was collective feedback from 2 staff groups.
- 8.4 A Post Diagnostic Support Programme Board was convened with representation from the Edinburgh Health and Social Care Partnership, and the independent and voluntary sector to co-produce the review and service development.
- 8.5 The draft service specification was developed throughout the period of consultation and co-production to take account of input from the wide range of stakeholders.

## 9. Background reading/external references

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- 9.1 Scottish Government (June 2017) Scotland's National Dementia Strategy 2017-2020 Edinburgh <http://www.gov.scot/Resource/0052/00521773.pdf>
- 9.2 Edinburgh Health and Social Care Partnership (March 2016) Edinburgh Health and Social Care Partnership Strategic Plan 2016-2019 [http://www.edinburgh.gov.uk/transformedinburgh/downloads/file/132/strategic\\_plan\\_2016-2019](http://www.edinburgh.gov.uk/transformedinburgh/downloads/file/132/strategic_plan_2016-2019)
- 9.3 Edinburgh Integration Joint Board (22.09.17) Minute of Meeting Item 15, p6 [http://www.edinburgh.gov.uk/meetings/meeting/4240/edinburgh\\_integration\\_joint\\_board](http://www.edinburgh.gov.uk/meetings/meeting/4240/edinburgh_integration_joint_board)
- 9.4 Alzheimer Scotland (Nov 2011) 5 Pillars Model of Post Diagnostic Support Edinburgh [http://www.alzscot.org/campaigning/five\\_pillars](http://www.alzscot.org/campaigning/five_pillars)

- 9.5 Scottish Government (2011) Standards of Care for Dementia in Scotland June 2011 Edinburgh  
<http://www.gov.scot/Publications/2011/05/31085414/0>

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## **10. Appendices**

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Appendix 1 – Summary of Tendering and Tender Evaluation Processes

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Tender	Dementia Post Diagnostic Support Service	
Contract Period (including extensions)	1 April 2018 – 31 March 2021 with option to extend to 31 March 2023	
Value of contract	£1,122,500 (total including extension)	
Procurement Route chosen	Open Procedure	
Tenders Returned	1	
Recommended Provider	Alzheimer Scotland	
Quality/Price ratio	70% Quality 30% Price as quality was deemed more important in the case of this service.	
Evaluation criteria and weightings and reasons for this approach	<b>Question</b>	<b>Weighting</b>
	<b>Experience</b>	25%
	<b>Service Delivery and PDS Service Staff Structure</b>	20%
	<b>Performance and Quality Procedures</b>	20%
	<b>Fair Work Practices</b>	10%
	<b>Community Benefits</b>	10%
	<b>Presentation</b>	15%
Evaluation Team	Council officers from Health & Social Care	